

Jensen Memorial Library Minutes - August 11, 2015

Meeting called to order at 4:30 p.m. Open Meetings Act is posted in meeting room.

Sue, Liz, Laurie, Cheryl, Angie, & Director Janene present

Minutes from previous meeting were reviewed. Liz moved and Laurie seconded to approve minutes as presented. YES: all in favor NO: no one ABSENT: no one

No public comment was presented on agenda items.

BILLS SUBMITTED FOR PAYMENT

Bills were reviewed and discussed. Angie moved and Cheryl seconded approval of the bills. YES: all in favor NO: no one ABSENT: no one

DIRECTORS REPORT

Budget was reviewed, a note was made to move funds around when allocating for the following year. City budget meeting to take place on August 18th. Circulation was down slightly. Dollar amount for unpaid fines is also down slightly. Unpaid fine total should reflect current patrons only. Programming total numbers up. A volunteer recognition spread in the newspaper will run in the next month. A teen advisory group meeting will begin in September, a policy will have to be made for this group. Library Director performance reviews have gone out to the board.

NEW BUSINESS

- Approval of Advocacy policy. Used by other libraries. Sue moved and Angie seconded approval of the bills. YES: all in favor NO: no one ABSENT: no one
- Review of Reconsideration of Materials policy. Adjusted from a previous form. A note was made to exclude the Genealogical collection. Angie moved and Liz seconded approval of the bills. YES: all in favor NO: no one ABSENT: no one
- Overview of Reconsideration of Materials Request form
- Overview of Incident Reporting form
- Overview of Intellectual Freedom documents from policy manual. Sue moved to approve keeping the forms. Angie seconded. YES: all in favor NO: no one ABSENT: no one

Next meeting will take place on Wednesday, September 9th at 4:30pm

Sue motioned to adjourn. Laurie seconded. All in favor. NO: no one ABSENT: no one
Adjournment occurred at 5:17 pm